

# GOLD & Braid

ELEVATING THE BEAUTY EXPERIENCE

## JUNIOR STYLIST / And ASSISTANT

### Position Overview

-The Junior Stylist's goal is to build clientele and to assist in the day to day operations of the salon by providing excellent service to the client, as well as by maintaining a warm and inviting space, keeping up with general cleanliness, driving retail sales, and implementing the company's established systems and policies to ensure a consistent and "elevated" experience. Hourly compensation plus service goal raises are assessed regularly to give you the start you need to transition to a booth rental stylist.

-The assistant's job is to keep their lead stylist on task, mix color, help apply toners, assist in styling, pre book and check out clients. Hourly pay determined by the stylist you're applying to work with.

### Responsibilities and Duties

- ❖ Regularly review and gain a full understanding of Gold & Braid's brand vision and policies and procedures
- ❖ Continue to work on and practice your established skills, as well as seek education for continued development
- ❖ Conduct thorough consultations with all clients, making sure outcomes and pricing are agreed upon before the service begins
- ❖ Keep station clean and sanitized at all times
- ❖ Cover the front desk and client first impressions when possible, ensuring that customer service is in alignment with the brand vision
- ❖ Use down time to help manage the daily operations of the salon, including general upkeep (keeping up on laundry, keeping the common areas and bathrooms clean, emptying trash cans, stocking drink station, music volume, etc)
- ❖ Focus on the details of booking clients, particularly new clients, using established systems for consistent and superior client relations, upload client images to yelp and google to encourage bookings
- ❖ Become an expert in Vagaro
- ❖ Keep product displays clean and inviting
- ❖ Build, and study to retain, a solid knowledge of retail products to help drive sales

### Qualifications and Skills

- ❖ High School Diploma or equivalent

- ❖ Current Cosmetology License
- ❖ Previous receptionist experience preferred, beauty industry experience is a plus
- ❖ Passionate about customer service
- ❖ Excellent communication skills and phone etiquette
- ❖ Energetic, cheerful, outgoing, optimistic attitude
- ❖ Natural born leader, resourceful
- ❖ Excellent time management skills
- ❖ Professional appearance
- ❖ High standard of cleanliness
- ❖ Coachable and open-minded

## About G&B Salon

Our mission is to inspire individuals and nurture their unique beauty. We are dedicated to the art and science of our craft to uplift, benefit and serve our clients. We achieve this through our genuine commitment to delivering extraordinary client service. Empowering and caring for all people within our community and industry is what we do because it is what we love. Our artists are fun, talented people who put our clients first always. Our values guide us in enriching mind, body, and spirit as we revolutionize creative expression in a warm and energizing setting.

Gold & Braid, Inc. 27525 Puerta Real, Suite 600, Mission Viejo, CA 92691  
Gold and braid SJC 31654 Rancho Viejo Rd, suite i , SJC, Ca. 92677